

**Oregon Pilots Association Meeting
February 8, 2004
McMinnville, OR Pilots' Lounge**

OPA Board Meeting Minutes:

The meeting was called to order by President, Mark Trujillo, at 10:00 AM. Roll call was taken by the secretary.

Officers:

NAME	OFFICE	PRESENT	ABSENT
Mark Trujillo	President	X	
Vacant	President-Elect		X
Dale Evans	Past President	X	
Jim Hutchins	VP Legislative	X	
Corinne Bott	Secretary	X	
Gail Hill	Treasurer	X	
Helen Holman	Membership Services	X	
Amanda Woodruff	Public Relations	X	
Gary Miller	Web Page Master		X
Clarence LaCrosse	Prop Wash Editor		X
Chris Ruck	ASEF Executive VP	X	

Regional Directors:

NAME	OFFICE	PRESENT	ABSENT
Region 1	George Savord		X
Region 2	vacant		X
Region 3	vacant		X
Region 4	Randall Henderson		X
Region 5	vacant		X

Chapter Presidents/Representatives:

CHAPTER	NAME	PRESENT	ABSENT
Albany	Happy Miles		X
Beaverton	Karen Hollenbeck		X - report by Amanda
Central Oregon	Nancy Lecklider		X - report by Dale E
Corvallis	Tyler Parsons	X	
Eastern Oregon	Mel Cross		X
Grants Pass	Roy Hogg		X
Jackson County	Butch Milani		X
Klamath Falls	Lindsey Dike		X
Lebanon	Ben Messenger/John McKinney		X - report by Chris R
Lincoln County	Dennis Winningstad		X
Mulino	Eric Heublein	X	
Polk County	Dennis Jackson		X
Scappoose	Scott Winegar		X
Tillamook	Tom Hendricks		X
TTD	Joe Smith	X	
Yamhill	Richard Berthelsdorf	X	

Guests:

Luis Aldorano

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Approval of Previous Meeting Minutes:

It was moved and seconded that the November meeting minutes be approved and accepted as amended. Motion carried.

The agenda for the meeting was accepted with an amendment to discuss the format on meeting minutes.

Chapter Presidents Activity Reports:

Central Oregon Chapter – meetings every third Thursday

1. Dale Evans reported for Gary Miller that the chapter continues to have Saturday fly-outs after their monthly Thursday evening meetings.
2. Three chapter members are on the Bend Airport Committee and have become involved in the budgeting process. There has been a huge increase in the number of people employed at the Bend Municipal Airport.
3. The chapter has suggested that they sponsor a state-wide fly out to the Ponderosa Ranch, a working cattle ranch about 20 miles south of John Day. It has a 3800 foot landing strip.
4. The outhouses at Red's Horse Ranch are in need of replacements. The "new" outhouses must be "quaint and rustic".

Corvallis Chapter – meets quarterly

Tyler Parsons reported that the airport has a new taxiway along the complete length of 17/35 – including new taxiway lights. The airport also has a new beacon.

Lebanon Chapter – meetings on the third Tuesday

1. Chris Ruck reported that the annual Holiday Party filled the entire country club at Lebanon. Everyone attending won at least one door prize, including the non-flying partners.
2. For upcoming events: the Strawberry Festival will be the first weekend in June; the annual Pancake Breakfast will be the second weekend in July (including the flour bombing of the local DJ in the outhouse); and the annual Garage Sale will be the first weekend in August (they made \$1000 in profit last year).
3. The city is working on their Master Transportation Plan ("finally including the airport"), and they needed to be advised that the airport is now under the Dept. of Aviation, NOT the Dept. of Transportation.
4. The new security fence is up and the gates are now working properly.
5. The chapter has "co-presidents" who serve seasonally.

Mulino Chapter – meetings on the last Wednesday of the month

1. Eric Heublein reported that the chapter has "adopted" a road to keep cleaned up as their community project.
2. The chapter has freshened up the outside of their clubhouse with a coat of paint and flower beds.
3. The annual Holiday Party was held jointly with the local EAA chapter.
4. The Mulino airport now has pads in place for new hangars, and an improved beacon. There is a displaced threshold at the south end of the runway.
5. The chapter had a "DRIVE out" to the Evergreen Museum in McMinnville.
6. The annual Blueberry Pancake breakfast will be on the third weekend in July.
7. Some of the chapter members will be participating in the Relay for Life, breast cancer race, in June.
8. Eric also reminded everyone that we can list our chapter events in the GAN (General Aviation News) for free simply by sending in notices in advance.

Polk County Chapter – meetings on the second Thursday

1. Gail Hill reported that there is a local restaurateur in Independence who is interested in operating the restaurant at the airport after the foreclosure process is completed.
1. Fuel, flight planning facility, and restrooms are now available at Independence airport. There are also some "contract" flight instructors in the area.
3. The last building lot in the south area has been sold – there is now a lot of building going on.

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TTD Chapter – meets third Monday each month

Joe Smith reported that the annual Holiday Party was well attended, and nice door prizes were awarded. The chapter met the costs of the party.

With eight CFI members, the chapter is able to have “educational” meetings on a scheduled basis. The November meeting was one of those occasions. In January they watched an AOPA safety video.

Next week their meeting will be about “Bumbling Around the Caribbean” – with great photography.

Yamhill Chapter – meets 2nd Monday each month

1. Richard Berthelsdorf that as last year, the group held a joint Holiday Party with the local EAA chapter.

2. The chapter is struggling to gain new members. The new vice-president, Darcy Tataryn, has suggested that each members bring at least one guest to a chapter meeting.

3. The chapter is beginning the plans for their annual Plane Wash , to be held on Sunday, June 27th.

4. They are also working on plans for a booth at the NWAAC fly-in to be held in McMinnville in August.

5. For fun, work is beginning a plans for a “Poker Run”, and possibly more potluck meetings are in the works.

Beaverton Chapter – meets first Friday each month

Amanda Woodruff reported the meeting date for the chapter.

Regional Directors:

Region 1: Southern Oregon

Region 2: Central & Eastern Oregon

Region 3: Portland Metro

Region 4: Oregon Coast

Region 5: Willamette Valley

There were no regional directors present – therefore no reports.

Officers Reports:

President

1. Mark Trujillo reported that pilots in both the Salem and Eugene areas are indicating an interest in forming new chapters. Mark gave them copies of the Oregon Pilots Registration database for those areas.

2. The Eugene pilots want to prevent the closure of the crossing runway at the Eugene airport.

3. The website has become a problem – with access for making changes temporarily blocked.

4. Mark now has an electronic file of the brochures from former State President, Gwen Morrow. The brochures were created as a way of attracting new members to the organization. With a little bit of editing of dates, etc. the brochures will be ready to re-distribute shortly.

5. The chapter meetings at Corvallis now include a monthly education session put on by the local flight instructors. There is also free pizza served.

6. For the Oregon Air Fair to be held next fall, Hewlett Packard has put in some sponsorship dollars. The state board will be looking for some local chapter volunteers to run the booth.

7. There has been no response from a letter that Mark sent to the Medford Airport commissioners about lease reversion issues

8. Mark did not get a chance to send out a letter to chapter presidents asking them to discuss membership development, and about a modest increase to membership dues.

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Past President

1. Dale Evans is still working on getting the FBO's to become an active chapter.
2. The NW Aviation Tourism conference will be held at Salishan Lodge near Siletz Bay Airport in mid May (May 10, 20, and 21, 2004). The event is looking to promote new things for general aviation pilots to do as they fly to other areas of the state. Dale suggested that perhaps the board may want to schedule their next meeting at Salishan during this time so that some of the members can also attend parts of the conference. Joe Smith will be a participant on a pilots panel on how we choose our destination airports.
3. The governor's tourism conference will be held in Portland on April 19, 20, and 21. Attendees will include people from hotels, resorts, travel agencies, tour guides, etc. Joe will also be a participant in a panel at that conference. He suggested that OPA may want to have a booth at that event, and challenged Beaverton and TTD chapters to man that booth. Dale Evans moved, and Amanda Woodruff seconded, a motion that OPA have a presence at the Governor's Tourist Council in Portland. They will be checking into the cost (Joe says we have nothing to sell, therefore the cost should not exceed \$250.00). Motion carried.

President Elect: vacant

Secretary:

Treasurer:

Gail Hill reported that she is disappointed in her accounting software, QuickBooks. It is difficult to add new expense account items. Mark will set up a sub-committee to look into accounting issues and bring in a proposal for the next meeting.

As to membership income, Dale Evans noted that to belong to a chapter a pilot first needs to be a member of the state organization.

STANDING COMMITTEES

V.P. Legislative:

1. Jim Hutchins reported that the recently defeated Measure 30 should not have an effect of the budget of the Department of Aviation; the department has a relatively small budget and will probably not be noticed. However, it may be wise to have a "letter in the wings" ready to send in case there is any attention directed at the department's budget for cuts.
2. As to the state selling off airports, there is an OLD directive to shed ownership of some of the state-owned airports. The state wants to protect the airports, but sometimes a different entity is the best manager for a particular airport.
3. Tyler Parsons noted that apparently only approximately 50% of current Oregon pilots are registered with the State Department of Aviation. He suggested that our OPA group can support the state registration requirement, but that we should not become an enforcement arm.

Public Relations:

1. Amanda Woodruff said that six Oregon airports are now listed on the Fly Guides website. They can be accessed through www.flyguides.com/pdx. Joe Smith asked that someone make up an easy to follow list of steps for accessing the site (for the internet reluctants). Dale Evans suggested that we invite Nick, of Fly Guides, to the Salishan and Portland Aviation conferences.
2. Amanda was contacted by Susan Castillo, State Department of Education, asking about traveling with private pilots to some of the outback school areas. A three day business trip was planned, possibly using two airplanes, to travel round robin to several schools. The idea was strongly supported by the group.

Prop Wash: Clarence LaCrosse was absent due to illness.

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Membership:

1. Helen Holman requested each chapter to complete and return their annual officer report, and let her know whether or not the chapter needs mailing labels. She is especially looking for e-mail addresses.
2. Please keep current members addresses sent to Helen so that she does not get as many Prop Washes returned to her as are happening now.
3. The Oregon Pilots' Association currently has 914 members.

Web Master:

ChristineL@proaxis.com

1. Chris Ruck reported that currently she is locked out of the website, but she is going to get a fresh start with the project. News updates should be sent to her, or Mark Trujillo, or Tyler Parsons.
2. Joe Smith asked that some bring a laptop computer to a meeting so that we can see how to access the site.

SUB COMMITTEES:**By Laws:**

Jim Hutchins reported that the last accepted revisions to the by laws were in 2002. He will print out the latest version (revisions controlled) so that we all have the most current copy.

Prop Wash:

The group is concerned that the Prop Wash is the most visible front line that Oregon Pilots' Association has. We need to keep all the articles positive – pumping up our activities, etc. Ideally we would like to list the groups missions and objectives in each issue. The January/February would be the ideal place to record what was accomplished as a group in the prior year: our meetings, fly outs, awards, etc. There are a lot of people each month who are reading the Prop Wash for the very first time.

Jim Hutchins suggested that the editor could use some “reporters” – a publication of that size is much more than a one-person operation. He asked that all the chapters send in news items and expand on them. The deadline for the next issue is February 15th (for the March/April edition).

New Business:

Tyler Parsons asked that the secretary record members present, then show absent members with “()”, and follow with the representative's name. Noted, and done for this meeting.

The meeting was adjourned at 1:15 PM.

Next meeting:

Sunday, May 16, 2004 10:00 AM, Siletz Bay Airport (near Lincoln City, OR) Joe Smith and Gail Hill will contact hangar owner, Mitchell or Winningstad, for a meeting place.

ACTION ITEMS:

1. Mark Trujillo Send names of Eugene/Salem contacts re: new chapters formed?
2. Mark Trujillo Copy board members: letter to Medford Airport commissioners
3. All Send Gwen's brochure amendments to Tyler Parsons
4. Mark/Dale/Jim/Gail Meet as budget sub-committee

5. Jim Hutchins Contact Ann Crook asking for a guest column from State Dept. of Aviation re: state protection of airports (i.e. divesting)
6. Tyler Parsons Work on updating membership brochures
7. Joe S/Mark T Booth arrangements for Portland Tourism Council 4/19 & 20
8. Jim Hutchins Copy latest by-laws for board members
9. Amanda Woodruff Make travel arrangements with Susan Castillo

Upcoming events: Oregon International Airshow – Hillsboro 8/14 and 8/15
Oregon Air Fair – Albany 9/18 and 9/19

Respectfully submitted,

Corinne Bott, Secretary

Aviation Safety & Education Foundation Board Meeting
February 8, 2004
McMinnville, OR Pilots' Lounge

President Mark Trujillo called the meeting to order at 1:20 p.m. The group accepted the secretary's report of a quorum from the earlier meeting of the OPA Board.

The Finance Report from Gail Hill was accepted as reported.

Chris Ruck, the VP for the Air Safety and Education Foundation, has been in contact with Mike Meyer and other family members regarding the Ray Meyer Memorial Flight Fund Scholarship. The sub-committee met in January. This year there will be a \$500.00 scholarship awarded. The purpose is to subsidize flight instruction expenses for the winner. The entry deadline will be May 15, 2004, and the winner will be announced by May 31, 2004. An application form can be found on-line at the OPA website. For criteria: the recipient must have passed the Private Pilot Written Knowledge Exam.

The birthday card contest from last year had 5 total entries, 3 from the same household. There were two state winners. All entrants will get airplane rides. A discussion followed on how to get more applications for the contest.

The meeting was adjourned at 1:48 p.m.

Respectfully submitted,

Corinne Bott, Secretary