

**Oregon Pilots Association Meeting
November 08, 2003
Hillsboro, OR Red Lion Inn**

OPA Board Meeting Minutes:

The meeting was called to order by President, Mark Trujillo, at 10:10 AM. Roll call was taken by the secretary.

Officers:

NAME	OFFICE	PRESENT	ABSENT
Mark Trujillo	President	X	
Vacant	President-Elect		X
Dale Evans	Past President		X
Jim Hutchins	VP Legislative	X	
Corinne Bott	Secretary	X	
Gail Hill	Treasurer	X	
Helen Holman	Membership Services		X
Amanda Woodruff	Public Relations		X
Gary Miller	Web Page Master		X
Clarence LaCrosse	Prop Wash Editor		X
Chris Ruck	ASEF Executive VP	X	

Regional Directors:

NAME	OFFICE	PRESENT	ABSENT
Region 1	George Savord		X
Region 2	vacant		X
Region 3	vacant		X
Region 4	Randall Henderson		X
Region 5	vacant		X

Chapter Presidents/Representatives:

CHAPTER	NAME	PRESENT	ABSENT
Albany	Jerry Wilkin		X
Beaverton	Karen Hollenbeck	X	report by Amanda W
Central Oregon	Nancy Lecklider		X
Corvallis	Jack Mykrantz	X	report by Ty Parsons
Eastern Oregon	Mel Cross		X
Grants Pass	Roy Hogg		X
Jackson County	Butch Milani		X
Klamath Falls	Lindsey Dike		X
Lebanon	Tom White	X	report by Chris Ruck
Lincoln County	Dennis Winningstad		X
Mulino	Eric Heublein	X	
Polk County	Dennis Jackson		X
Scappoose	Scott Winegar		X
Tillamook	Tom Hendricks	X	
TTD	Joe Smith	X	
Yamhill	Liz Wallace	X	report by Frank Wallace

Guests:

Ken Molskness

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Approval of Previous Meeting Minutes:

It was moved and seconded that the September meeting minutes be approved and accepted as previously distributed. Motion carried.

The agenda for the meeting was accepted with modifications in the order of items.

Chapter Presidents Activity Reports:

Corvallis Chapter

Ty Parsons reported that CVO runway 9/27 has reopened, but that runway 17/35 is now closed during the daytime hours (7 AM – 4 PM weekdays). Lights are being added to taxiway “Bravo”. The entire project is scheduled to be completed by the end of November. Also being added are an oil disposal facility and dumpster near the wash racks.

The Corvallis airport and its pilots were mentioned on a recent Jay Leno “Tonight” show after Mr. Leno stopped by the airport in his personal Learjet.

Lebanon Chapter

Chris Ruck reported the Lebanon chapter deposited its funds received from the Oregon Department of Aviation for grass mowing at the airport in the state OPA bank account, using the state wide OPA Federal ID number. The chapter will be setting up its own bank account.

Tillamook Chapter

Tom Hendricks reported that all is well in Tillamook, and that the chapter is “in the black”.

TTD Chapter – meets 3rd Monday each month

Joe Smith reported that there will soon be a new oil disposal facility near the wash rack area, and that airplane washing is \$5.00 each.

For their October meeting, the group invited the area CFI’s to put on an informational program – questionnaires were set up by table, where the pilots at each table attempted to answer aviation related questions. Part II of the seminar will be held at the next meeting.

The Holiday Party will be held on Dec. 15th at Glen Otto Park. There will be live music.

Yamhill Chapter – meets 2nd Monday each month

Frank Wallace told us about a SR-71 technician/crew chief that the chapter invited to their October meeting. Several other chapters indicated an interest in his speaking at their meetings also. Frank told about some features of the Evergreen Museum set up for both the HK-1 Flying Boat and the SR-71.

The group will celebrate Thanksgiving with their annual potluck on Monday, Nov. 12th and other pilots in the area were invited to attend. The Holiday Party will be held on Friday, Dec. 12th at the Yamhill Grill Restaurant in Newberg – as a joint function with EAA Chapter 1299 out of McMinnville.

After the chapter reports there was a short discussion about presentations that may encourage a higher turnout for meetings. Amanda Woodruff will be checking into a state-wide OPA fly out to the Boeing Museum of Flight in Seattle. Frank Wallace noted that the Evergreen Museum is open for group activities during their scheduled open hours.

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Regional Directors:

Region 1: Southern Oregon

Region 2: Central & Eastern Oregon

Region 3: Portland Metro

Region 4: Oregon Coast

Region 5: Willamette Valley

There were no regional directors present – therefore no reports.

Officers Reports:

President

Mark Trujillo reported to the group that the board members had convened via telephone conference call on Saturday, Nov. 1st to discuss airport lease reversion issues. The consensus was that Mark Trujillo will write a letter to the airport commissioners in Medford stating the position of the Oregon State Pilots Association. He was given a list of four items to be specifically mentioned.

Past President

Dale Evans sent an e-mail report to Mark Trujillo. He expressed disappointment at the lack of people who are willing to run for the vacant state officer positions – people are too busy with other things.

President Elect:

Secretary:

Treasurer:

Gail Hill reported the organization's funds are continuing to dwindle. There are declining renewals in membership, and there are not as many new members as in the past. A membership drive was suggested, using the flyers developed by former president, Gwen Morrow. Mark said that he would donate the printing expenses.

It was also noted that income for ads in the Prop Wash has decreased, and the question came up as to how current payments for those ads may be. Another suggestion was that perhaps we can reduce the number of editions per year. Also of note was that the Prop Wash postage itself is a major expense and we may want to consider sending the bulk of the Prop Wash via e-mail to members.

Corinne Bott suggested that since the mailing itself is done by an outside business, perhaps an audit needs to be performed on their mailing list. It is possible that the newsletter is being sent to people who are no longer members of the state-wide organization – i.e. even though deletions to the list have been sent in, the names were not actually removed.

Another suggestion for increasing income was to “modestly” increase the annual dues.

Gail reported that \$1000 of the income noted for the organization is actually funds received by the Lebanon chapter for their grass mowing. It will be removed by the end of November.

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STANDING COMMITTEES

V.P. Legislative:

Jim Hutchins reported that the state is working on a procedure regarding allowing certain state airports to become non-state controlled. Among the prerequisites are that a community must show an interest in the airport, and put together a proposal to the Oregon Department of Aviation that reflects a sound business plan for the airport. The state's number 1 priority is to protect the airport for future public use, most likely through a probationary period for the new management.

Public Relations:

Amanda Woodruff said that the first showings of the Fly Guides project that our group worked on were "real good". She is looking for that information to be put on line before our group will be asked to do any additional "airport surveys".

Prop Wash:**Membership:**

Jim Hutchins suggested that we could put together a special edition of the Prop Wash to be used as a tool to interest pilots in becoming members of our group. It could include letters solicited from Ann Crook, Oregon Department of Aviation; Phil Boyer, President of the Aircraft Owners and Pilots Association; etc.

We could also have a contest between the chapters to see who can increase their percentage membership the greatest.

Web Master:

Chris Ruck reported that the website is being updated. The website provider has changed hands and apparently is now located on the east coast somewhere. She is having difficulty reaching them via telephone. Please send any information to be published to her at ChristineL@proaxis.com. She is looking for more local news from the chapters, especially the listing of new officers for the chapters for next year.

SUB COMMITTEES:**By Laws:**

Jim Hutchins suggested that, noting the extremely low turnout for a board meeting, we should consider changing our present by-laws to allow proxies with written authorization be allowed to vote at board meetings. The motion was made, seconded, and passed by the group. This will allow each chapter to send a written proxy to board meetings who now has voting privileges.

Regarding Article II, Section 1 – it was moved, seconded and passed, in the interest of clarity, to drop the word "inculcate".

Safety Committee:

Lindsey Dyke sent a note asking for guidance on the types, content, and length of articles that the board would like him to produce for inclusion in the Prop Wash. He will have something ready for the next edition.

Unfinished Business

The next board meeting (winter) was set for February 8th, to be hosted by the Yamhill Chapter at the McMinnville Airport (MMV). The time will be 10:00 AM. NOTE: this will be on a Sunday.

The meeting was adjourned at 12:30 PM.

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Next meeting:

Sunday, February 8th, 2004

10:00 AM, McMinnville Airport (MMV), Pilots' Lounge

ACTION ITEMS:

1. Amanda Woodruff Check into state-wide fly out to Boeing Museum of Flight in Seattle
2. Mark Trujillo Letter to Medford Airport commissioners
3. Mark Trujillo/Amanda W spearhead membership drive using Gwen Morrow's flyer
4. Helen Holman/Gail H. Audit Mid Valley Printing distribution list

5. Mark Trujillo Letter to chapter presidents asking them to discuss membership
development with their groups, and to ask about modest dues increase

Respectfully submitted,

Corinne Bott, Secretary

